

## *IPS Board Nominations*

As part of the cyclic process of a Board, places become available due to either the end of tenure or because members are unable to complete their tenure. At this point in time, the WA College of Agriculture - Morawa Independent Public School Board is calling for nominations to fill vacant positions.

The current Board consists of parents, community members, staff and the Principal as ex-officio.

### ***Tenure***

3 years terms (or as determined due to vacancy of member)

### ***What is a Board and what does it do?***

The Independent Public Board is a signatory to the Delivery and Performance Agreement with the Principal and Director General. There is also an expectation that the Board participates in the external review of the Board that is undertaken by the Department of Education Services in the final year of the Delivery and Performance Agreement.

An unincorporated board uses approved terms of reference to define its way of working and to meet the requirements of the legislation.

### ***Who is on the College Board?***

There are three possible categories of membership:

1. A mandated elected Parent category. More than one third of the total members must be from this category.
2. A mandated elected Department of Education employee category. Members of this category may make up no more than one third of the total membership of Board.
3. An *optional* Community Member category. Its members are appointed by a decision of the Board because of their special skills, interests or experiences. (Members for this category may come from the Community Members, P&C Representative or Association Representative groups).

### ***Why is parent membership so important?***

Parents on a Board provide important viewpoints and have valuable skills that can help shape the direction of the Board.

### ***How can you become involved?***

The most obvious way is to vote in the elections, which are held on a cyclic basis as determined by the *Terms of Reference*.

Ballots are only held **if more people nominate** as candidates than there are positions vacant.

In view of this, you might seriously consider:

- standing for election as a member of the Board
- encouraging another person to stand for election

### ***Do I need special experience to be on Board?***

No. What you do need is an interest in your child's Board and the desire to work in partnership with others to help shape the Board's future.

### ***Induction***

There is an induction for new members prior to the first meeting with the Chair and principal. Further training is available upon request. Ongoing support is provided throughout the tenure as members become aware with the governance role.

### ***What do you need to do to stand for election?***

The principal will issue a notice and call for nominations prior to the commencement of Semester 1 each year.

Request a nomination form, via the Board office, a member of staff or the IPS assistant.

**If there are more nominations received than there are vacancies on the Board, a ballot will be conducted during the weeks after the call for nominations has closed.**

### ***Frequency & Time of Meetings***

Meetings are held a minimum of once per term, with one of those meetings being a designated public meeting.

More meetings can be called if required.

### ***Remember***

- Ask at the Board for more information if you would like to stand for nomination/election and are not sure what to do
- Be sure to vote in the elections.
- Contact the Principal, Mr Dean Carslake or email [Dean.Carslake@education.wa.edu.au](mailto:Dean.Carslake@education.wa.edu.au)

## Nomination of a candidate for The IPS Board

I wish to nominate myself as a candidate for election to the WA College of Agriculture - Morawa IPS Board.

Full name:

### **CV Profile**

Please provide a brief outline of your experience so if nominees have to go to ballot, members of the Board community who may not know you can develop a profile of your experience prior to voting.

(a separate document can be attached)

### **Declaration of candidate**

I nominate myself as a candidate and if elected will accept the responsibility of being a representative on the WA College of Agriculture - Morawa IPS Board.

**Signature of candidate:**

Please submit either to the Principal or the IPS Assistant